

ASH WARD

| Trust | Ashford and St. Peter's Hospitals  <small>NHS Foundation Trust</small> | | | | | | | | | | | | | | | |
|---------------------------------|---|------------------------------|--|--------|--------------|---------------------|-------------------|-------------|----------------------|-------------------|-----------------|---------------------|------------------------------|--------------|----------------------|------------------------------|
| Address | St Peter's Hospital Guildford Road Chertsey Surrey | | | | | | | | | | | | | | | |
| Postcode | KT16 0PZ | | | | | | | | | | | | | | | |
| Telephone Number | 01932 722714 01932 722395 | | | | | | | | | | | | | | | |
| Type of Placement | Paediatric In-patient Ward | | | | | | | | | | | | | | | |
| Profile of Area | Ash Ward has 23 in-patient beds, including 2 Close Observation beds, admitting children from 0-17 years old with a wide range of medical, surgical and psychological conditions. The Paediatric Assessment Unit is also situated on Ash Ward. | | | | | | | | | | | | | | | |
| Shift Patterns and Times | <table border="1"><thead><tr><th>Time</th><th></th><th>Breaks</th></tr></thead><tbody><tr><td>EARLY</td><td>7:15 – 14:15</td><td>30 minutes</td></tr><tr><td>LATE</td><td>13:15 – 20:00</td><td>30 minutes</td></tr><tr><td>LONG DAY</td><td>7:15 – 20:00</td><td>1 hour and 15 minutes</td></tr><tr><td>NIGHT</td><td>19:30 – 07:45</td><td>1 hour and 30 minutes</td></tr></tbody></table> <p>Staff work long days and a mixture of shifts, including nights, weekends and bank holidays.</p> | Time | | Breaks | EARLY | 7:15 – 14:15 | 30 minutes | LATE | 13:15 – 20:00 | 30 minutes | LONG DAY | 7:15 – 20:00 | 1 hour and 15 minutes | NIGHT | 19:30 – 07:45 | 1 hour and 30 minutes |
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| Placement Requirements | Contact the ward and arrange to visit at least 2 weeks prior to your start date. You can discuss any specific requests with the Nurse in Charge at this time. Students are encouraged to work alongside their mentor, for a minimum of 2 shifts a week. | | | | | | | | | | | | | | | |
| Professional Behaviour | You must adhere to the uniform policy at all times whilst on placement, paying special attention to hair, nails and jewellery. Smoking is not permitted anywhere on site | | | | | | | | | | | | | | | |
| Refreshment Facilities | See our webpages | | | | | | | | | | | | | | | |
| Public Transport | See our webpages | | | | | | | | | | | | | | | |
| Car Parking | Parking permits / swipe cards will be arranged during Locality Induction in Year 1 | | | | | | | | | | | | | | | |

ASH WARD

Welcome to your placement on **Ash Ward** at St. Peter's Hospital. We hope that you will find your time with us both educational and enjoyable.

This pack has been developed to help prepare for your placement with us, and to form part of your induction.

We suggest you read this as soon as you know are coming to us, print it out and do as much as you can to prepare beforehand. Don't forget to bring it with you on your first day.

| | |
|------------------------------|--|
| Your name | |
| Mentor Name (s) | |
| Associate Mentor | |
| Ward Sister / Manager | |
| Link Tutor | |

Trust Information

Ashford and St. Peter's Hospitals NHS Trust manages two sites - Ashford Hospital in Middlesex and St. Peter's Hospital in Chertsey, Surrey.

The Trust as a whole provides acute hospital services to a large and diverse population, with a catchment of around 450,000 stretching from West Hounslow to Woking across the Boroughs of Hounslow, Spelthorne, Elmbridge, Runnymede and Woking

Philosophy of Care

We aim to treat every child as an individual.

The care they and their family receive will be safe, provided by skilled healthcare professionals who, whilst ensuring patient confidentiality, will openly communicate effectively with both patient and relative

The care provided will be of a high standard and provided by professionals in a warm and friendly atmosphere

Religious and cultural beliefs will be promoted by all staff involved in care giving

Advice, support and health education will be provided to help patients and their families obtain the most from their stay with us in preparation for discharge

Aims of Service

To provide safe, effective, efficient holistic care in a timely manner to facilitate a prompt discharge.

Team members

Students will work with and alongside all members of the ward team, including the Ward Manager, Deputy Sisters, Staff Nurses, a Housekeeper and the Ward Clerk.

There are a variety of other healthcare professionals who care for patients on Ash Ward including Consultants and their medical team, CAMHS, Physiotherapists, Pharmacists, and Dieticians.

Staff Development

Link Nurses

Ash Ward supports the Link Nurse; their role is to ensure that all members of the team are aware of current practice and policies within their designated speciality. They attend regular meetings to update their knowledge and also influence future practice through contributing to Trust policy development.

You should find out who the Link Nurse is for the following specialities:

- Nutrition
- Infection Control
- Wound Care
- Diabetes
- Manual Handling

Professional Development

Nursing staff on Ash Ward are able to undertake continuing professional development in areas such as drug administration, mentorship, child protection and advanced life support.

Daily Routine

Handover - The start of a shift begins with 'handover' or 'report' of patient information, this promotes continuity of care and allows staff to review and plan care.

Multi-Disciplinary Team (MDT) meetings

Doctors have their handover at 9am and welcome input from nursing staff, named nurse for safeguarding and the play team.

Protected Meal times

Ash Ward has protected meal times at lunch and supper; this time allows the nursing staff to facilitate serving of the meal and to monitor the food consumed.

Referral Criteria/ Admission methods

Patients are admitted via a number of different routes. The majority of patients come from A&E but we also admit patients with a booked admission, after attending an outpatient's clinic, from PAU or transferred from another hospital.

Visiting Times

10am- 8pm daily

One parent or carer is welcome to stay with the child but we are unable to accommodate more than this.

We have some limited parent accommodation for parents/carers of children in our COB beds.

Teaching Opportunities

Variety of clinical skills

Multi-disciplinary meetings

Consultant rounds

Theatre visits to observe a surgical procedure

Policies & Procedures

You will need to access and read the following policies as part of your induction; they are located on the Hospital Intranet.

Fire, Health and Safety, Medicine Management, Minimal Handling, Infection Control

Confidentiality, Missing Patients

Other information that will be given on Day 1 of placement

Rota, mentor

Suggested pre placement reading

Learning Resources:

Access to Trust intranet and internet is available on the Ward.

Hospital Library is on site.